

**MEETING OF THE ONEIDA COUNTY PUBLIC WORKS/SOLID WASTE COMMITTEE**

**DATE: SEPTEMBER 22<sup>nd</sup>, 2016**

**MEMBERS PRESENT: CUSHING, JENSEN, PASZAK, TIMMONS, HOLEWINSKI**

**ALSO IN ATTENDANCE: STEFONEK/COMMISSIONER, JOLIN/ HIGHWAY & SOLID WASTE DEPARTMENTS, BILL FRUEDENBERG/SUPERVISOR**

The following matters were taken up to wit:

1. Jensen called the meeting to order at 8:00 a.m. It was noted the meeting was properly posted and the media notified.
2. **Motion:** Paszak/Cushing to approve the agenda. Items may be taken out of order at the discretion of the Chairman. All ayes.
3. Chairperson Jensen discussed information he obtained requesting Town Chairmen and the Highway Commissioner to bring forth three construction projects that need additional funding because they would not fit into their budgets to the September 29<sup>th</sup>, 2016 statewide “Just-Fix-It” meeting. Jensen requested Stefonek compile three projects for the Oneida County Highway Department.
4. **Motion:** Timmons/Paszak to approve the minutes of the Public Works/Solid Waste meeting held on September 8<sup>th</sup>, 2016. All ayes.
5. **Motion:** Cushing/Paszak to approve Highway vendor vouchers #503-543 for a total of \$446,922.29 and Solid Waste vendor vouchers for a total of \$49,748.38 All ayes

6. **SAND BIDS RECEIVED**

CONTRACTOR	PIT/ LOCATION	SERVICE AREA	AMOUNT
Musson Bros.	Lund (Hwy N)	Rhineland	\$2.12
James Peterson & Sons	Hwy 51/Rocky Run	Northwestern	\$2.45
James Peterson & Sons	Hwy 51 - Crescent	Southwestern	\$2.45

\*No bid received from the Town of Cassian or Pitlik & Wick. Stefonek noted that Brian Pitlik said they were too busy. **Motion:** Paszak/Timmons to accept 2016 sand bids from Musson Bros. for \$2.12 and James Peterson & Sons for \$2.45 and to use the sand from the pit that is most advantageous to the Highway Department. All ayes

7. **Motion:** Jensen/Paszak to approve the Highway Department Line-item Transfer as presented. All ayes
8. Stefonek presented the Committee with his five year road plan. Holewinski initiated discussion on the 2017 proposed projects. Committee asked questions regarding when roads were last worked on, exact start/end mileages and locations, as well as, funding and budgeting. The Committee requested that the five year road plan be re-done to include the year each highway was last worked on and the type of work that was done along with budget information including any carry forward amounts. Jensen set September 30<sup>th</sup>, 2016 for the Committee to receive the revised plan and tabled the agenda item to October 6<sup>th</sup>, 2016.

9. A paper report was not available, but Stefonek informed the Committee that he talked to Margie Sorenson and she indicated that the landfill is currently at a break- even point but cautioned that the upcoming months typically generate less revenue. Jolin presented the Committee with a summary of revenues over expenses by business unit through the month ending August 31<sup>st</sup>, 2016 which further confirmed Sorenson's findings. Committee requested a report comparing previous years. Jolin will prepare a report and present at the next meeting.
10. **Motion:** Timmons/Holewinski to approve the 2017 Solid Waste Budget and forward to the Finance department for the Administration Committee's consideration. All ayes
11. **Motion:** Paszak/Jensen to approve the 2017 Highway Department Budget and forward to the Finance department for the Administration Committee's consideration. Holewinski requested there be an on-going in-depth review of the budget and road plan All ayes
12. Commissioner/Operations Report
  - Stefonek reported that the Town of Enterprise has contacted him for an estimate for the County to plow their town roads. He will bring a truck availability listing and cost estimate back to the Committee for further consideration.
  - Stefonek noted that Solid Waste is back at full-staff and overtime should decrease
  - Stefonek reported he met with Nick Vos from the WI Department of Transportation to discuss whether or not there was a need to document the State Patrol Superintendent's daily time to ensure continuation of the State paying 80% of the wages. At this time, the State is satisfied that the time is being spent doing State work and will send a written warning if they feel it is not. Committee recommends documentation of State Patrol Superintendent's hours. Vos and Stefonek also discussed shouldering, spring and fall is preferred by the State.
13. Closed session was tabled to the next meeting on October 6<sup>th</sup>, 2016.
14. Future Meeting dates:
  - Thursday, September 29<sup>th</sup>, 2016 (Just-Fix-It at Hazelhurst Town Hall)
  - Thursday, October 6<sup>th</sup>, 2016 at 8:00 am
  - Thursday, October 28<sup>th</sup>, 2016 at 8:00 am
15. Future Agenda Items:
  - Five year road plan
  - Highway B
  - Lowboy Trailer purchase
  - Solid Waste financial update
  - Commissioner Goals
16. **Motion:** Paszak/Timmons to adjourn at 10:30 am. All ayes.

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Committee Chairperson

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Committee Secretary